

SUMMARY

Department of Land Transport's Notification on Temporary Use of Foreign Registered Vehicle entering the Kingdom of Thailand

1. Type of vehicles: This notification only concerns a foreign registered vehicle when the country to which it is registered has yet to have road transport agreement with Thailand and when the purpose of enter is tourism and necessary cause. Only the following types of vehicles are allowed to apply for temporary permit:

- 1) Passenger car comprising no more than 9 seats including the driver's seat
- 2) Pick-up truck having maximum gross permissible weight no more than 3,500 kilograms

2. Application Period: The application for temporary permit must be submitted no less than 10 working days before entering Thailand.

3. Place for Submission: The Provincial Land Transport Office located within the same province as the entry boundary post

4. Submitting Application: Travel agency (Type Inbound or Outbound only) must submit the application form for the applicant along with the supplement documents as stated below.

The supplement documents concerning travel agency and its representative

- 1) National identification card or Juristic person registration certificate of the holder of tourism business license
- 2) In the case that the person submitting application is an authoritative representative of travel agency, the letter of attorney is needed.
- 3) Photocopy of tourism business license

The supplement documents concerning the applicants (Vehicle owner and/or driver)

- 4) Photocopy of applicant or the driver's passport with no less than 6 months of validity and photocopy of a passport page with entry visa unless the applicants come from one of the visa exempt countries
- 5) Photocopy of driving license with no less than 6 months of validity

- 6) Photocopy of vehicle registration certificate that has validity covering the whole period of vehicle use in Thailand and a letter of consent for vehicle use in the case that the applicant is not the vehicle owner as stated in vehicle registration certificate
- 7) At least one photo of the vehicle in colour showing license plate and overall physical appearance
- 8) Vehicle inspection certificate
- 9) Photocopy of proof of a compulsory motor vehicle insurance and third party liability insurance. The third party liability insurance must meet the required coverage minimums, including:
 - a. 1,000,000 THB of loss of life, bodily injury or damage to health, per person in an accident.
 - b. 1,000,000 THB of property damage liability per accident.
- 10) Travel itinerary stating place of accommodation, duration of stay, entry and exit boundary post, arrival and departure date, etc.

All aforementioned documents must be accompanied by Thai or English translation.

5. Fees applied include:

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| 1) Temporary use of vehicle for tourism purpose | 500 THB or |
| Temporary use of vehicle for non-tourism purpose | 2,000 THB |
| 2) Issuance of temporary permit | 500 THB |
| 3) Temporary use of motorcycle for tourism purpose | 200 THB |

Motorcycle will have to comply with additional condition. See 12 for reference

7. Length of Permission will be based on itinerary but no more than 30 days per application. No more than total of 60 days can be granted within a calendar year.

8. Driving License: In the case that driving license in driver's possession is not recognized in the Kingdom of Thailand, it is in responsibility of travel agency to facilitate the provisional driving

license application on the date of entry. The process will be carried out either at the Provincial Land Transport Office or branch office that is located within the same province as boundary post.

The driver must also bring the following documents.

- 1) Passport with no less than 6 months of validity
- 2) Proof of accommodation during the driver's stay in Thailand certified by tourism business
- 3) A medical certificate stating that the driver is not a person with any disease that can threaten ability to drive safely or a person of unsound mind or mentally infirmity. The certificate must be issued and certified by Thai physician within 1 month before the date of entry.
- 4) A valid driving license of the same type as the one in application issued by the foreign government together with Thai or English translation certified by the competent authority

Aside from submitting the required documents, the driver must go through these following procedures:

- 5) Take the physical test
- 6) Attend 1 hour of instruction session
- 7) Pay the fee and collect the driving license. The fee includes:
 - a. Temporary driving license for car 205 THB
 - b. Photography service and plastic card printing 100 THB

9. Condition for vehicle owner and driver

- 1) Must carry driving license that is recognized in Thailand.
- 2) Place the temporary permit in the vehicle where it is visible at all times.
- 3) Use only the permitted vehicle solely in the province specified in the temporary permit.
- 4) Must carry vehicle registration certificate together with its Thai or English translation.
- 5) Must carry proof of motor vehicle insurance according to 4 (9)

6) The vehicle must leave the Kingdom by the end of the permission period except in the case of emergency or unexpected circumstance.

7) The vehicle must enter and exit the Kingdom through boundary post of the same province.

8) Abide by the law.

10. Responsibility of travel agency is to supervise and facilitate vehicle owner or driver in upholding strictly to the conditions. If any violation occurs, travel agency must take responsibility. In addition, the tourism business agency will be recorded in Blacklist database.

11. The person that commits violation must receive punishment as stated by the law. The person will also be recorded in Blacklist database.

12. Other necessary case that does not qualify by this notification will be considered on a case-by-case basis. The Department of Land Transport has its discretion to give the permission for vehicles aside from those stated in 1 or relaxing certain condition stated in 9 for specific entry and exit. The application for such case must be submitted no less than 30 working days prior to the date of entry through travel agency along with two additional documents aside from those stated in 4 as follow:

1) Letter to **Director-General** of Department of Land Transport, Thailand stating the necessity of using vehicle within the Kingdom of Thailand, which shall include the following information : the type and license plate of the vehicle that, the points of entry and exit, the itinerary and the duration of stay in Thailand). The letter must be issued and certified by Ministry of Foreign Affairs of the country to which the vehicle is registered or other competent authority assigned by Ministry of Foreign Affairs.

2) Letter by the travel agency verifying its full responsibility in managing and supervising tourists to follow Department of Land Transport's condition.

The travel agency must submits the application through the website <http://tta.customs.go.th>

For the list of the authorized travel agency, please contact Department of Tourism, Ministry of Tourism and Sports at www.tourism.go.th 02-2194010-7 Ext. 630-1 / 02-2194029-30 / 022141386

Steps to apply of the permit

1. The traveller starts to contact the authorized Thai travel agency (for the details about the travel agency, kindly see the information above)
2. The travel agency submits the data and scanned copy of the required documents through <http://tta.customs.go.th>.
3. The Department of Land Transport will approve/disapprove the application through <http://tta.customs.go.th>.
4. When the application has been approved, the travel agency should come to the Department of Land Transport to submit the actual document and make payment for the permit.
5. The travel agency shall give the permit to the traveller at the border, so he/she can bring his/her vehicle into Thailand.

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